

The BYLAWS of
The Board of Regents of
The University System of
Spiritual Concepts International, Inc.
AKA
Phoenix University of Theology



Contents

GENERAL

- Name
- Charter and Constitutional Authority
- Membership
- Attendance
- Seal
- Institutions and alliances of the University System

OFFICE OF THE BOARD OF REGENTS

- Regents' Office
- Reimbursement of Regents' Expenses and Compensation

MEETINGS OF THE BOARD

- Regular Meetings
- Special Meetings
- Notice
- Quorum
- Order of Business
- Open Meetings and Executive Session
- Minutes
- Agenda
- Appearances Before the Board

OFFICERS AND THEIR DUTIES

- Officers
- Election and Term of Office
- Removal of Officers
- Vacancies
- Provost
- Vice Provost
- Chancellor
- Secretary to the Board
- Treasurer
- Other Officers
- Delegation of Duties of Officers

DUTIES OF THE BOARD AND ITS COMMITTEES

- In General
- Communications With the Board of Regents
- Standing Committees
- Specific Duties of Standing Committees
- Appearances Before Committees

HEADS OF INSTITUTIONS OF THE UNIVERSITY SYSTEM

BUDGETS OF INSTITUTIONS

APPEALS

AMENDMENT

GENERAL

I.1 Name

The official name of the Board of Regents under its constitutional charter is "Board of Regents of the University System of Phoenix University of Theology."

I.2 Charter and Constitutional Authority

The charter of the Board of Regents consists of the original charter of Phoenix Theological Seminary embodied in the Act of the Board of Directors of Spiritual Concepts International approved June 15, 2001, and modified by a subsequent Act of the Board of Directors in 2002, as follows:

Be it further enacted by the Authority aforesaid, that there is hereby set up and constituted a ministry of Spiritual Concepts International, to be known as the "Board of Regents of Phoenix University of Theology" The name of the ministry heretofore established and existing under the name and style, "Trustees of Phoenix Theological Seminary" be and the same is hereby changed to "Regents of the University System of Phoenix University of Theology."

The government, control, and management of the University System of Phoenix University of Theology and each of its institutions are vested by the Board of Directors of SCI with the Board of Regents of Phoenix University of Theology. The Board of Regents possesses such other authority as is granted by the Constitution and bylaws of Spiritual Concepts International and by acts of the Board of Directors.

I.3 Membership

The initial Board of Regents shall consist of not less than three and not more than eleven members appointed by the Chairman and confirmed by the Board of Directors of SCI. The Chairman shall not be a member of said Board. The term of each initial member shall be one year. Members shall serve until their successors are appointed and qualified. In the event of a vacancy on the Board by death, resignation, removal, or any reason other than the expiration of a member's term, the Chairman shall fill such vacancy and the person so appointed shall serve until confirmed by the Senate and, upon confirmation, shall serve for the unexpired term of office.

I.4 Attendance

It shall be the duty of the members of the Board of Regents to attend the meetings of the Board so as to take part in its deliberations. The office of any member of the Board shall be vacated if such member neglects to furnish an excuse in writing to the Board for absence from two consecutive meetings of the Board. If any member fails to attend three successive meetings of the Board without good and valid cause or excuse or without leave of absence from the Provost or, if the Provost for any cause cannot act, from the Vice Provost of the Board, that member's office shall be declared vacant by the Board, and the Secretary to the Board shall notify the Chairman of a vacancy on the Board, and the Chairman shall fill the same.

The Executive and Compensation Committee of the Board shall meet and confer with any member of the Board who fails to attend meetings of the Board, regular or special, and to participate in a substantial way in the activities of the Board. If the Board member continues thereafter to absent himself or herself from Board meetings and from participating substantially in Board activities, the Provost shall so advise the Chairman, in writing, and request that appropriate action be taken

I.5 Seal

The official Seal of the Board of Regents shall contain an inner circle and an outer circle. The inner circle shall be a facsimile of the logo of Phoenix University of Theology. Placed within the seal shall be the date "1978," signifying the founding of the first Bible School by Spiritual Concepts International. The outer circle shall have inscribed therein the words "Board of Regents of the University System of Phoenix University of Theology"

I.6 Institutions and Alliances of the University System

The University System of Phoenix University of Theology shall consist of the following institutions and teaching alliance ministries and such other institutions and teaching alliances as may be established by the Regents from time to time:

Table1				
Qualified Teaching Alliances	City	State/Country	Office	Foreign Mission
ABIJAHAN	Ivory Coast	Africa		Africa
African Assemblies of God Missions	Blantye	Malawi		Central Africa
African Gospel Church	Katlehong	South Africa		South Africa
African Mission Evangelism of Nations	Ogun State	Nigeria		Nigeria
African Theological Training Service	Springfield	MO		South Africa
Africian Christian Fellowship International	Lancaster	SC	USA	Liberia
All Faith Bible Training Institute	Nigeria	West Africa		Nigeria
Alpha-Omega School of Ministries	Uganda	Africa		Uganda
Anitioch Bible Training Center	Morelia	MI	USA	Mexico
Apostolic Gospel Bible Training Center	Transvaal	South Africa		South Africa
Barnabus Ministries	East Providence	RI	USA	World Wide
Bob Daniel Ministry	Transvaal	South Africa		South Africa
Boone Leadership Institute	Atlanta	GA	USA	
Bread of Life Church	Missions	TX	USA	Mexico
Calvary Bible Institute	Durban	South Africa		South Africa
Camin DE Vida Seminary De Biblico	Surco Lima	Peru	South America	Peru
Cape Theological Seminary	Bloubergrant	South Africa		South Africa
Central Missions Foundation	San Fernando	Trinidad	WI	
Christian Asian Outreach	Edmonda	WA	USA	Singapore
Christian City	Johannesburg	South Africa		South Africa
Christian Fellowship Church	St Maarten	NA		St Maarten
Church of the Foursquare Gospel	Las Vegas	NV	USA	Sri Lanka
College of Compliance and Accountability	Tempe	AZ	USA	
Conerstone Church Missionaries	Escondido	CA	USA	Turkey
Corpus Christi Church	Pretoria	South Africa		South Africa
David and Goliath Ministries	Fountain Hills	AZ		Romania
Dayspring Outreach to Mexico	Duenweg	MO	USA	Mexico
De La Cruz	Zacapu, Mich	Mexico		Mexico
Diversified Christian Assembly	Surprise	AZ	USA	Liberia
Dularge House of Praise	Theriot	LA	USA	

Table1

Qualified Teaching Alliances	City	State/Country	Office	Foreign Mission
Eagle Ministries International	Chatworth			South Africa
Elim Fellowship	Anaheim	CA	USA	
Evangelical Christian Gospel Assemblies	Monroe	LA	USA	Missions
Faith Centre & Institute	San Fernando	Trinidad		
Faith Tabernacle	Pietermaritzburg	So Africa		South Africa
Faithful Men Ministries	Dallas	TX	USA	
FGBMFI	Durban	South Africa		South Africa
Fill the Gap Ministries	Transvaal	South Africa		South Africa
Fill The Gap Ministries	Southdale	South Africa		South Africa
First Borns Christian Center International	Kenya	East Africa		East Africa
First Cambodian -Asian Church	Rosemeade	CA	USA	
First Church of the Open Bible	Sandernando	WI		West Indies
Four Square for South Africa				South Africa
Foursquare Missions International	Los Angeles	CA	USA	Missions
Full Faith Church of Love	Kansas City	MO	USA	Missions
Good News India Rahman Ministries	Phoenix	AZ	USA	India
Harvest Life Christian Bible School	Dauvao City	Phillipines		Phillipines
Help Ministries	Scottsdale	AZ		Romania
Independent Assemblies I.A.	Blackwell	OK	USA	Phillipines
India Open Bible Church	San Jose	CA	USA	India
Institute for Christian Maturity	Humboldt	TN	USA	
Institute for Church Growth in Africa	Kempton Park	South Africa		South Africa
Institute of Ministry Management and Leadership	Scottsdale	AZ	USA	World Wide
International Harvesters for Christ	Scottsdale	AZ	USA	England
Jesus Flock Ministries	Norida, V.P.	India		India
Jesus Is Lord Ministries	Port Elizabeth	South Africa		South Africa
Kinshasa Training Center	Pretoria	South Africa		South Africa
Life Bible Institute	Olimpia	Washington	USA	Nepal
Life Centre Ministries	Lakewood	CO	USA	Africa
Life School of Ministry	Cape	South Africa		South Africa
Life Transitions Academy	Phoenix	AZ	USA	
Lima Peru College Conference	San Paulo	Brazil		South America
Living Waters Church	Durban	So Africa		South Africa
Missionary at Large	Simi Valley	CA		Missions
Moriah Christian Center	Shelton	WA	USA	Russia
Mount Hope Church of Dewitt	Dewitt	MI	USA	Ivory Coast
NAME	Phoenix	AZ	USA	
Nation Strategies	Scottsdale	AZ	USA	World Wide
Northshide Church	Vancouver	BC		British Columbia
Oasis of Life Family Church	Benoni	So. Africa		South Africa

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Qualified Teaching Alliances	City	State/Country	Office	Foreign Mission
Omega Bible College	Monroe	LA	USA	Missions
Open Bible Church of God	Eugene	OR	USA	India
Open Bible Standard	Des Moines	IA	USA	
Open My Eyes	Pason	AZ	USA	
Outreach to Asian Nationals	Douglasville	GA	USA	Cambodia
Partners in Christ International	Tempe	AZ	USA	Mexico
Patrick Henry Ministries	Phoenix	AZ	USA	
Pentecostal Protestant Church Afrikaans	Johannesburg	South Africa		South Africa
Phoenix International Seminary	Phoenix	AZ	USA	
Phoenix University of Theology	Phoenix	AZ	USA	World Wide
Prison Ministry	Olympia	WA	USA	
Rehma Gospel Church	Lagos	Nigeria		Nigeria
Rod Seago Ministry	Pinetown	South Africa		South Africa
Sebauch Bible College	Russellville	AR	USA	
Seminary Online	Russellville	AR	USA	World Wide
Spiritual Concepts International Seminary	Russellville	AR	USA	World Wide
St John's Open Bible Church	Trinidad	WI		West Indies
The New Kenya Ministry	Ontario	Canada	Canada	Kenya
The Pentecostal Unregistered Churches of the Ukraine	Port Ludlow	WA	USA	Ukraine
The Peoples Cathedral	Barbados	WI	West Indies	West Indies
The Souls Harvest Ministries	Nigeria	West Africa		West Africa
The Word Bible Institute of Theology	Phoenix	AZ	USA	Uganda
Timothy Ministry Training Center	Tempe	AZ	USA	Mexico
United Community Fund	Chandler	AZ	USA	
Winnie Ministries	Phoenix	AZ	USA	Nigeria
World Changers Church International	Columbia	SC		Benin Republic
Zoe Ministries World Wide	London	England	England	Missions
Zulus	Natal	So Africa		South Africa

OFFICE OF THE BOARD OF REGENTS

II.1 Regents' Office

The office of the Board of Regents of the University System of Phoenix University of Theology shall be in the University complex in Phoenix, Arizona, to the extent that space shall permit. If it is deemed necessary by the Board, other office facilities may be maintained elsewhere within reasonable proximity to the University Campus. Unless otherwise determined by the Board, regular and special meetings of the Board and its Committees shall be held in the Board Room in the office of the Board of Regents.

II.2 Reimbursement of Regents' Expenses and Compensation

The reimbursement of Regents' expenses incurred while conducting the official business of the University System of Phoenix University of Theology shall be made according to The Board of Regents' Guidelines for Reimbursement of Regents' Expenses. Members of the Board shall not accept gifts, honoraria, or other forms of compensation from University System institutions or cooperative organizations for speaking or other activities at events sponsored by University System institutions.

MEETINGS OF THE BOARD

III.1 Regular Meetings

The Board shall meet quarterly on the second Wednesday and the preceding Tuesday of the first month of each quarter in the office of the Board of Regents, unless otherwise determined by the Board. The regular meeting of the Board shall begin at one o'clock on Tuesday afternoon, unless otherwise determined by the Board. Although the Board typically shall meet quarterly, the Provost and Vice Provost are authorized to suspend two meetings per year, depending on the press of business.

III.2 Special Meetings

Special meetings of the Board of Regents may be called for any purpose by the Provost or by the Chancellor upon written requests from four or more members of the Board. The requests shall state the purpose of the proposed meeting. Business transacted at all special meetings shall be confined to the objects stated in the call.

III.3 Notice

The Secretary to the Board shall give each member of the Board at least five days' notice of regular and of special meetings of the Board. The notice shall specify the time and place of meetings.

The Provost of the Board may call special meetings of the Board whenever he or she deems such meetings appropriate, without giving each member of the Board at least five days' notice of the meeting, as required by these Bylaws.

III.4 Quorum

At all meetings of the Board of Regents, a majority of the members of the Board shall constitute a quorum for the transaction of business. The action of a majority of the members of the Board present at any meeting shall be the action of the Board, except as may be otherwise provided by these Bylaws.

III.5 Order of Business

The parliamentary rules adopted by Spiritual Concepts International, as modified by the Board of Regents, shall be followed in conducting the business of the Board. The following shall be the order of business at each meeting of the Board, but the rules of order may be suspended by the Board and individual categories listed below may be omitted when no business of that type is required:

Roll call

Consideration of minutes of last regular meeting and of special meetings held subsequently and their approval or amendment

Election of officers

Reports of standing Committees
Reports of special Committees
Report of the Chancellor
Reports of other officers
Unfinished business
New business
Petitions and communications

III.6 Open Meetings and Executive Session

All sessions of the Board and its Committees shall be open to alumni and the media except during Executive Session. The Board of Regents and its Committees may, upon open, majority vote of those members present and constituting a quorum for business, meet in Executive Session. After an Executive Session of the Board or of any of its Committees, the Board or Committee shall document all actions taken in Executive Session and shall record such actions in the official minutes.

III.7 Minutes

Minutes of all Board of Regents meetings shall be prepared, distributed, filed, and protected by the Secretary to the Board. The minutes shall be available to the members for inspection and duplication.

III.8 Agenda

The Chancellor shall give to the members of the Board, at least five days before each meeting, information on matters which are to be considered at the meeting. All individuals or groups employed or enrolled in the University System shall submit all requests for items to be placed on the Board agenda to the president of the respective institution who shall, after carefully considering such request, transmit it with his or her recommendation to the Chancellor.

III.9 Appearances Before the Board

Individual or group representatives who desire to appear before the Board of Regents to discuss or initiate a subject within the Board's jurisdiction shall submit their request to the Chancellor to be received at least fifteen days prior to the scheduled meeting of the Board. The Chancellor, in consultation with the Provost, may either place the requested item on the agenda or reject it, notifying the individual or group of the reasons for his or her decision. The Chancellor may refer any such request to the Provost for referral to a Committee of the Board. When deemed proper, the Provost or a majority of the Board may waive these rules and hear any person on any subject. In addition, persons other than presidents or ministry heads who desire to appear before a Committee of the Board may petition the Provost or the Secretary to the Board.

OFFICERS AND THEIR DUTIES

IV.1 Officers

The officers of the Board of Regents shall be the Provost, the Vice Provost(s), the Chancellor, Vice Chancellor(s), the Secretary to the Board, and the Treasurer.

IV.2 Election and Term of Office

The President of Spiritual Concepts International shall serve as Provost and the President of Phoenix University of Theology shall serve as Vice Provost.

IV.3 Removal of Officers

Officers may be removed at any time by the Board by the affirmative vote of a majority of the Board and the concurring vote of a majority of the Board of Directors of Spiritual Concepts International.

IV.4 Vacancies

Vacancies shall be filled as soon as practicable.

IV.5 Provost

The Provost shall be a member of the Board, shall preside at the meetings of the Board with the authority to vote, shall appoint members of all Committees, and shall designate the Chair of each Committee. The Board Provost shall be an ex officio member of all Committees with the authority to vote. The Provost, upon the authority of the Board and in the name of the Board of Regents of the University System of Phoenix University of Theology, may execute all notes, bonds, deeds, contracts, and other documents requiring the Seal. The Provost shall submit the annual report of the Board of Regents to the Chairman.

IV.6 Vice Provost

The Vice Provost shall be a member of the Board and shall perform the duties and have the powers of the Provost during the absence or disability of the Provost.

IV.7 Chancellor

The Board of Regents shall elect the Chancellor and two Vice Chancellors a regular meeting. The Chancellor and Vice Chancellors shall be given an annual letter of agreement. In case of any vacancy in the Chancellorship, a Vice Chancellor shall serve until the office of the Chancellor shall be filled.

The Chancellor shall be the titular head of the University System and serve as a spokes person for the Board. The Chancellor and Vice Chancellors shall be voting members of the Board but shall not count toward a quorum.

IV.8 Secretary to the Board

The Secretary to the Board shall be elected by the Board, upon the recommendation of the Provost, and shall not be a member thereof. The Secretary to the Board shall perform those duties as determined by the Board and as set forth in these Bylaws or in The Policy Manual of the Board.

IV.9 Treasurer

The Treasurer shall perform such duties and have such powers as the Board may authorize or as may be assigned to him or her by the Provost and as set forth in these Bylaws or in The Policy Manual of the Board.

IV.10 Other Officers

The Board of Regents may establish or abolish from time to time such offices and positions as may be necessary to carry out the functions of the Board.

IV.11 Delegation of Duties of Officers

Notwithstanding any other provision of these Bylaws, in case of the absence of any officers of the Board of Regents or for any other reason that the Board may deem sufficient, the

Board of Regents may delegate the powers or duties of such officers to any member of the Board, provided a majority of the Board concurs therein.

DUTIES OF THE BOARD AND ITS COMMITTEES

V.1 In General

The Board of Regents shall be responsible for the operation of the University System of Phoenix University of Theology, as provided by the Constitution of Spiritual Concepts International and bylaws enacted pursuant thereto. The Committees of the Board shall review policy matters in the areas of jurisdiction assigned to them and advise the Board as to what, if any, changes of policy should be made. Each of the standing Committees shall keep informed with respect to the manner in which the policies of the Board are being administered in its jurisdiction.

The Provost may authorize special Committees with whatever membership is desired by the Provost.

Committees of the Board shall meet monthly on the Tuesday preceding the second Wednesday of each month, unless determined otherwise by the Chair of the respective Committee. The time and place of each Committee meeting, whether regular or special, shall be determined by the Chair of the Committee and communicated by the Secretary to the Board. Business transacted at all special meetings shall be confined to objects stated in the call.

A Committee of the Board shall not consider any request for reexamination of matters that have been previously acted upon by the Board within a period of one year unless, upon presentation of new evidence, the Chair of the Committee determines that it should be reconsidered.

V.2 Communications With the Board of Regents

The Provost shall be responsible for presenting official matters to the Board. Official communications to Board members shall be forwarded to the Chancellor. If the matter requires Board action, the Provost shall ensure either the Board or one of its Committees receives the item. If the matter does not require Board action, the Provost normally shall inform the appropriate Regent(s) of its disposition.

Except as permitted in these Bylaws or The Policy Manual of the Board, a member of the Board of Regents shall not recommend any person for employment in any position in the University System.

Although no individual Board member has the authority to commit the Board to a particular action, a member of the Board may propose any action at any time, subject to the procedural rules listed in these Bylaws.

No provision of these Bylaws or The Policy Manual of the Board of Regents should be interpreted as limiting in any way the right of any member of the Board of Regents from soliciting or receiving any information which the member believes is required in order to fulfill his or her obligations as a member of the Board.

V.3 Standing Committees

There shall be the following standing Committees:

- Executive and Compensation Committee
- Strategic Planning Committee
- Committee on Real Estate and Facilities
- Committee on Academic Affairs
- Committee on Finance and Business Operations
- Committee on Organization and Law

Audit Committee on Compliance and Accountability
Committee on Information and Instructional Technology

Unless otherwise determined by the Board, each standing Committee shall consist of not less than three and not more than ten members. A majority of the members of a Committee shall constitute a quorum for the transaction of business. Each standing Committee and each special Committee shall keep minutes of its meetings and shall report the same at the next regular monthly meeting of the Board. The Provost of the Board shall be an ex officio member of all Committees with the authority to vote. The Chancellor shall be an ex officio member of all Committees without the authority to vote. The Provost shall from time to time appoint members of the Board to such special or ad hoc Committees as he or she may deem necessary or advisable to fulfill the duties and responsibilities of the Board.

The Executive and Compensation Committee of the Board shall consist of the Provost of the Board, the Vice Provost of the Board, and the Chancellor (ex officio and nonvoting), and include at least one but not more than three members of the Board who are appointed by the Board Provost.

V.4 Specific Duties of Standing Committees

The Executive and Compensation Committee shall be responsible for forwarding to the Board the nominations of all prospective officers of the Board. In all other matters, the standing Committees of the Board shall have such powers, duties, and responsibilities as may be assigned to them by the Board Provost.

V.5 Appearances Before Committees

A president of an institution of the University System, with the approval of the Provost, may appear before the appropriate Committee of the Board concerning matters affecting his or her institution.

Other persons desiring to appear before a Committee of the Board shall make a request in writing to the Secretary to the Board at least seven days before the scheduled meeting of the Committee at which he or she wishes to appear. This request must set forth the purpose of such appearance. The Secretary shall transmit the written request to the Chair of the Committee concerned for approval. The Secretary shall inform the person or persons of the Committee Chair's decision.

HEADS OF INSTITUTIONS OF THE UNIVERSITY SYSTEM

The president of each institution in the University System shall be the executive head of the institution and of all its departments and shall exercise such supervision and direction as will promote the effective and efficient operation of the institution. He or she shall be responsible to the Provost for the operation and management of the institution and for the execution of all directives of the Board and the Provost.

BUDGETS OF INSTITUTIONS

The Board shall make the allocation of funds to the several institutions at the April meeting or the next regular meeting following the approval of the Appropriations Act or as soon thereafter as may be practicable in each year and shall approve the budgets of the institutions and of the

office of the Board of Regents at the regular June meeting in each year or as soon thereafter as may be practicable.

The Board of Regents shall be the only medium through which formal requests shall be made for appropriations from Spiritual Concepts International and the President of Phoenix University of Theology.

APPEALS

Any person in the University System aggrieved by a final decision of the president of an institution may apply to the Board of Regents, without prejudice to his or her position, for a review of the decision. The application for review shall be submitted in writing to the Board's secretary. It shall state the decision complained of and the redress desired. A hearing before the Board (or a Committee of or appointed by the Board) is not a matter of right but is within the sound discretion of the Board.

The Board may, in its discretion, refer a matter for mediation, arbitration, or evaluation of settlement options. If an application for review is granted, the Board, a Committee of the Board, a Committee appointed by the Board, or a hearing officer appointed by the Board shall investigate the matter thoroughly and report its findings and recommendations to the Board. The decision of the Board shall be final and binding for all purposes.

AMENDMENT

These Bylaws may be amended or repealed at any regular meeting by an affirmative vote of not less than two thirds of the members of the Board, provided, however, that any proposed amendment to these Bylaws shall be submitted to the Secretary to the Board in writing at any regular meeting of the Board and shall be voted on at the next regular meeting of the Board. Any Bylaw may be suspended at any regular or special meeting for that meeting only by the unanimous consent of all present, provided that a quorum is present.